



Children's  
of Alabama

## Pharmacy Resident Licensure Policy

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### Approvals

- Committee Approval: Rx Leadership P&P Committee approved on 10/2/2023
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### Revision Insight

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Revision Number:	1
Owner:	Melissa A. Bishop, Pharmacist
Revision Official Date:	10/2/2023

#### Revision Note:

4/3/2023 request of RxResCo; there are new ASHP guidelines; 7/28/2023 DOP request: send the policy to HR also; 9/26/2023 RxL agreed with edit based on final review then use this meeting for approvals

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## Pharmacy Resident Licensure Policy

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### I. Purpose

Residency training at Children's of Alabama requires early pharmacist licensure in order to provide residents with the opportunity to complete all of the outlined educational goals and objectives of the program within the time frame of the residency training year.

### II. Scope

Applies to all current Pharmacy Residents

### III. Policy

This publication establishes the requirements for pharmacist licensure of residents in the postgraduate year one pharmacy residency program.

### IV. Procedure

1. The resident should submit appropriate documentation to the Alabama State Board of Pharmacy to pursue pharmacist licensure as soon as possible after learning they have matched with our residency program.
2. If the resident will not obtain pharmacist licensure prior to the residency start date, the resident should submit appropriate documentation to the Alabama State Board of Pharmacy to obtain a pharmacy intern/extern license prior to the residency start date.
3. The resident will provide a copy of their Alabama pharmacist's license or pharmacy intern/extern license to the RPD or other designee on their first day in the pharmacy department.
4. While obtaining pharmacist licensure prior to the start date is preferred, it is expected that pharmacy residents achieve pharmacist licensure within 4 weeks of the start of the residency.
  - a. Residents not achieving licensure within 4 weeks of the residency start date will have an 8 week probationary period in which to achieve licensure.
  - b. This probationary period will require use of an equivalent amount of elective time and may require extension of the residency year in order to complete all required learning experiences, achieve completion of the residency program, and receive a residency certificate.
  - c. Residents will be considered non-exempt employees during any required extension. They will be paid at their resident hourly rate for hours worked to complete the extension.
5. Once the resident obtains Alabama pharmacist licensure, they will provide a copy of their license and the official copy of their controlled substance license to the RPD or other designee.
6. Failure to obtain pharmacist licensure (successfully passing the NAPLEX and MPJE and attending the board interview) within 12 weeks of the residency start date will result in the resident's dismissal from the program and termination of employment.

### V. Definitions

**RPD:** Residency Program Director

**DOP:** Director of Pharmacy

### VI. Processes

Not applicable.

### VII. Reference/Regulations

[www.albop.com](http://www.albop.com)

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<b>Committees:</b>	<b>Rx Leadership P&amp;P Committee (09/26/2023)</b>		

- Pharmacy Resident Annual Survey of Preceptor Development Needs
- Pharmacy Resident Applicant Evaluation and Selection Procedures
- Pharmacy Resident Applicant Pre-Interview Evaluation Tool
- Pharmacy Resident Dismissal and Disciplinary Policy
- Pharmacy Resident Duty Hours Policy
- Pharmacy Resident Leave Policy
- Pharmacy Resident Preceptor Academic and Professional Record
- Pharmacy Resident Preceptor Annual Self-Assessment
- Pharmacy Resident Preceptor Application
- Pharmacy Resident Preceptor Development Plan
- Pharmacy Resident Preceptor Requirements
- Pharmacy Resident Program Completion Requirements
- www.a

**Attachments:**  
**(REFERENCED BY THIS DOCUMENT)**

**Other Documents:**  
**(WHICH REFERENCE THIS DOCUMENT)**

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