|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Activity Title (as written on CNE Coversheet):** | | | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | | | | | | **Activity Number:** | **\_\_\_\_\_\_\_\_\_\_** | **Contact Hours:** | **\_\_\_\_\_\_\_** | |
| **Did the participants register in Children’s University for this event?** | | | | | | | | **\_\_\_\_\_ YES \_\_\_\_\_ NO** | | **Location (if non-campus-indicate city and state): \_\_\_\_\_\_\_\_** | | | | | | |
| **Date:** |  | **Start Time:** | |  | **Finish Time:** | |  | |
| **Since the submission of the continuing education application, has the date, time, or location changed? \_\_\_Yes \_\_\_\_No** | | | | | | | | | | | | | | |
| **Person Submitting Attendance form & phone number:** | | | | | |  | | | | | | | | |

###### I VERIFY THAT THE INDIVIDUALS WHO SIGNED BELOW ATTENDED AND COMPLETED THE ACTIVITIES FOR THE NUMBER OF CONTACT HOURS

###### Coordinator’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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|  | **SIGNATURE**  **(as shown on payroll)** | **PRINT LEGIBLY**  **(as shown on payroll)** | **Children’s Employee ID** | **NON-AL License**  **&/or**  **NON-Children’s**  **RN/LPN license #** | **Title** | **Unit** | **Session Number (TIME)** | **Session Number (TIME)** | **Session Number (TIME)** | **Session Number**  **(TIME)** | **Session Number (TIME)** | **Session Number (TIME)** |
| **1.** |  |  |  |  |  |  |  |  |  |  |  |  |
| **2.** |  |  |  |  |  |  |  |  |  |  |  |  |
| **3.** |  |  |  |  |  |  |  |  |  |  |  |  |
| **4.** |  |  |  |  |  |  |  |  |  |  |  |  |
| **5.** |  |  |  |  |  |  |  |  |  |  |  |  |
| **6.** |  |  |  |  |  |  |  |  |  |  |  |  |
| **7.** |  |  |  |  |  |  |  |  |  |  |  |  |
| **8.** |  |  |  |  |  |  |  |  |  |  |  |  |
| **9.** |  |  |  |  |  |  |  |  |  |  |  |  |
| **10.** |  |  |  |  |  |  |  |  |  |  |  |  |

**\*\*\*\*\*WRITE LEGIBLY OR YOUR ATTENDANCE WILL NOT BE RECORDED IN THE COMPUTER DATABASE\*\*\*\*\***